

**CITY OF BUCYRUS, OHIO  
EVENT/ASSEMBLAGE PERMIT**

Date Today \_\_\_\_\_ Date of event requested \_\_\_\_\_

Organization or Sponsor \_\_\_\_\_

Reason for Event or Assemblage \_\_\_\_\_

Applicant's/Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's/Contact Address \_\_\_\_\_

E-mail \_\_\_\_\_ Fax \_\_\_\_\_

Time of Event Start \_\_\_\_\_ End \_\_\_\_\_

Assemble Areas \_\_\_\_\_

Location/Route of Event in Detail (attach additional sheet if needed) \_\_\_\_\_

Street Department equipment needed \_\_\_\_\_

Police Department services needed \_\_\_\_\_

Other services \_\_\_\_\_

**THERE IS ABSOLUTELY NO PAINTING OR MARKING OF THE STREETS OR SIDEWALKS PERMITTED – THIS INCLUDES IN THE PARKS - SIDEWALK CHALK OR DUCT TAPE IS ACCEPTABLE. ALL SIGNAGE IS TO BE PROMPTLY REMOVED BY APPLICANTS.**

**SIGNATURE** of Applicant/Title \_\_\_\_\_

#####

Date of Approval \_\_\_\_\_ Police Department \_\_\_\_\_

Safety/Service Director \_\_\_\_\_

THIS COMPLETED FORM CAN BE FAXED TO (419) 562-4013 **OR** MAILED TO 500 S. SANDUSKY AVENUE, BUCYRUS, OHIO 44820 **OR** E-MAILED TO [admin@cityofbucyrusoh.us](mailto:admin@cityofbucyrusoh.us) QUESTIONS CALL (419) 562-6767 Ext. 221 – THERE IS NO CHARGE FOR THIS PERMIT. YOU WILL RECEIVE A SIGNED FORM UPON APPROVAL.