



BUILDING – ZONING PERMIT

Permit No \_\_\_\_\_

Building Permit  Zoning Permit  Sign Permit  Fence  Demo w/o utilities  other

Site Address \_\_\_\_\_  
Owner \_\_\_\_\_  
Phone \_\_\_\_\_  
Owner's Address \_\_\_\_\_

Contractor \_\_\_\_\_  
Phone \_\_\_\_\_  
Contractor Registration Number \_\_\_\_\_  
Zoning District \_\_\_\_\_

Activity Type:

- New Const.
- Addition
- Alteration
- Repair
- Occupancy Change
- Change of Use

Other: \_\_\_\_\_  
Lot No. \_\_\_\_\_  
Parcel No. \_\_\_\_\_  
Present Occupancy \_\_\_\_\_  
Proposed Occupancy \_\_\_\_\_  
Estimated Construction cost \_\_\_\_\_

Approved State Plans  Yes  No  Pending

Activity description:

Additional information required for processing this application includes:

1. When required two (2) copies of a site plan drawn to scale on an 8 1/2" x 11" or 11" x 17" sheet showing:
  - a. Shape and dimensions of lot with front, rear and side yard dimensions shown.
  - b. Exact size, location and dimensions of existing and proposed structures or alterations.
  - c. Sanitary sewer, water service information.
2. Additional information as required by the Zoning Inspector.
3. Owner shall keep a copy of this permit on the premises during construction.
4. Building permit expires in six (6) months - Zoning permit expires in one (1) year.
5. After completion of a new structure, applicant shall request (in writing) a Certificate of Occupancy
6. Owner's Affidavit: If the applicant is other than the property owner, this application shall be accompanied by a duly verified affidavit from the owner or applicant that the proposed work and application is authorized by the owner.

If permit is disallowed applicant has 20 days from review date to file an appeal.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_

Permit may be revoked by the Zoning Appeals Board if necessary

Payment Amount: \_\_\_\_\_

Receipt Number: \_\_\_\_\_